

AIM Gateway Access

Updated September 2020

The **AIM Gateway** is a secure site that allows authorized AIM users to easily access the AIM application(s) online. The Gateway is perfect for users looking to access AIM remotely or from any device with an internet connection.

Getting Started:

The AIM Gateway can be accessed directly at: <https://gateway-aim.harriscomputer.io/#/>

First Time Users

New users who require must first be set up in AIM by a site AIM System Administrator.

Once AIM set up is complete a TeamSupport ticket must be submitted to request Gateway access. Please provide:

First & Last Name

AIM Username

Email Address

Identify if the user requires only eClassManagement

After the new Gateway account is created you will receive their Login to provide to the user along with instructions on creating their private password using the **FORGOT PASSWORD** functionality outlined below.

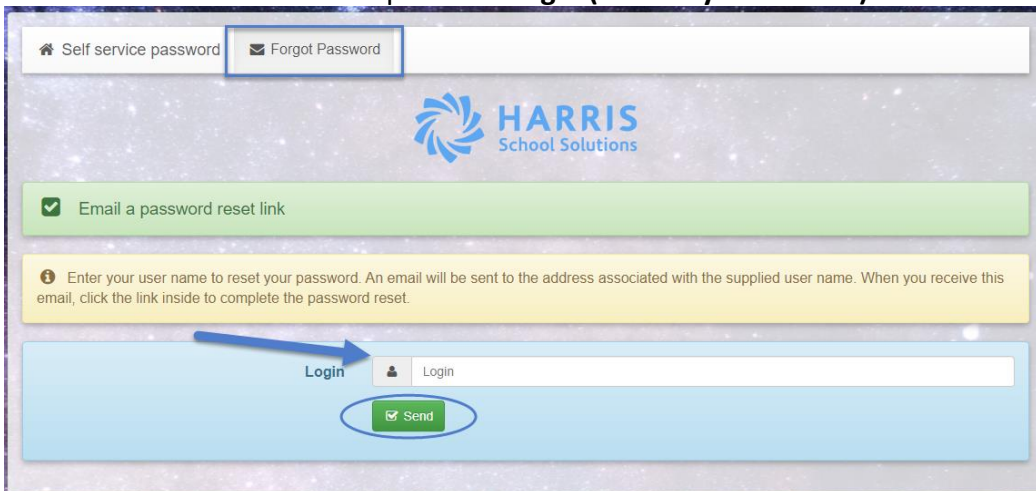
Forgot Password Functionality:

This functionality can be used by first time users to create their private password as well as by users who have forgotten or wish to change their password.

This functionality can be accessed directly, using the following URL:

<https://aimssp.harriscomputer.io/?action=sendtoken>

On the next screen enter the provided **Login (Gateway Username)** and click the **GREEN** Send button.



The screenshot shows a web interface for password management. At the top, there are two tabs: 'Self service password' and 'Forgot Password', with the latter being selected. The Harris School Solutions logo is centered. Below the logo, there is a green bar with a checked checkbox and the text 'Email a password reset link'. A yellow information box contains instructions: 'Enter your user name to reset your password. An email will be sent to the address associated with the supplied user name. When you receive this email, click the link inside to complete the password reset.' At the bottom, there is a light blue box with a 'Login' label, a user icon, a text input field containing 'Login', and a green 'Send' button with a checkmark icon. A blue arrow points to the 'Send' button.

The system will then send a link to the email on file to complete the password reset process. Note: the password reset link expires in 1 hour.

[EXTERNAL] Reset your password



self.service.password=harriscomputer.io@media-x.com on behalf of Self Service Password
To Leiko Feltenberger

Reply Reply All Forward

Wed 9/23/2020 11:

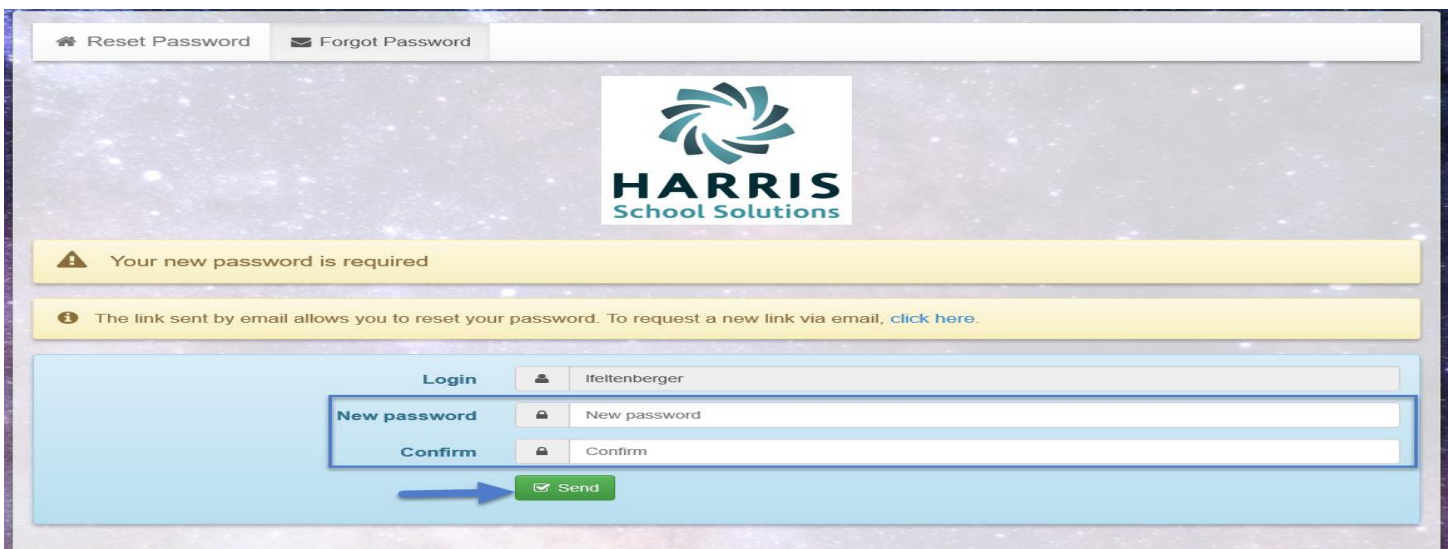
The actual sender of this message is different than the normal sender. Click here to learn more.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is s

Hello leiko,

Click here to reset your password:

<https://linkprotect.cudasvc.com/url?a=https%3a%2f%2faimssp.harriscomputer.io%2findex.php%3faction%3dresetbytoken%26token%3d3vUCAEMmj6Gp%252FgSgvTTUleJd%252FA5IVHo59C7X9pZTwX%252BM7AhkEmzoT4efDyBINlp%252BiKsMykoC5jqfr%252FSqd0d2fhTHhINodH%252BHwAQobX24b2%252RIIH3iNSc5rvRF53ovOv%252BefD18nVXPDvvh%252FK8GfL18%252D&r=F1RocooTvGFoMgNRAD0d4f78zrl0d97ce9OrK3Rn9V/kvlAIIVQ7YH103GSiv7Vn08n95->



Enter the following:

- **NEW password**
- **New password again in the Confirm field**

NEW passwords **MUST** include 3 out of 4 criteria below:

1. Upper Case
2. Lower Case
3. Number
4. Special Character

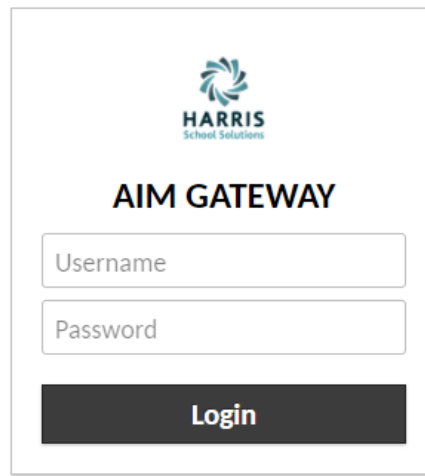
Click the **GREEN** Send button once all fields are completed to save your NEW password.

Afterwards, you can log in to the Gateway to access your AIM application by using the direct URL <https://gateway-aim.harriscomputer.io/#/>.

Signing In:

The following credentials are mandatory for Gateway access. Enter the following:

- **Username (provided by AIM)**
- **Password (Secure private password created by user)**
- Select the **Login** button

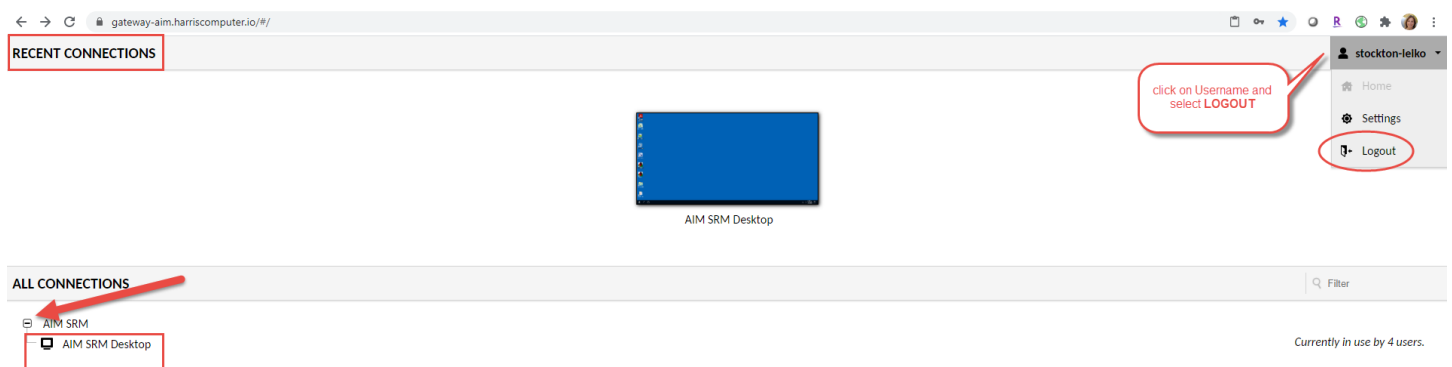


The image shows a login form for the AIM Gateway. At the top is the HARRIS School Solutions logo. Below it, the text "AIM GATEWAY" is centered. There are two input fields: "Username" and "Password". Below the password field is a dark grey button labeled "Login".

Once logged in you will have access to the AIM application for which you are an authorized user under **ALL CONNECTIONS**. Click the + to expand and make your selection to access your AIM application, double click to select to open.

You will also be able to access AIM applications under the **RECENT CONNECTIONS** section if you've recently been connected by clicking to open the selection.

Clicking the drop down in the upper right corner under your username, will open the screen to select Settings and the **LOGOUT** button. We recommend logging out after every instance when finished.



The screenshot shows the AIM Gateway dashboard in a web browser. The browser address bar shows "gateway-aim.harriscomputer.io/#/". The dashboard has two main sections: "RECENT CONNECTIONS" and "ALL CONNECTIONS". In the "RECENT CONNECTIONS" section, there is a blue placeholder for "AIM SRM Desktop". In the "ALL CONNECTIONS" section, there is a list of connections, including "AIM SRM" and "AIM SRM Desktop". A red arrow points to the "AIM SRM Desktop" connection. In the top right corner, there is a user profile dropdown menu for "stockton-lelko" with options for "Home", "Settings", and "Logout". A red callout box points to the "Logout" option with the text "click on Username and select LOGOUT". At the bottom right, it says "Currently in use by 4 users."

Self Service Password Functionality:

Gateway passwords expire every 90 days, users can use the **SELF SERVICE PASSWORD** functionality to create a new password prior to their password expiring.

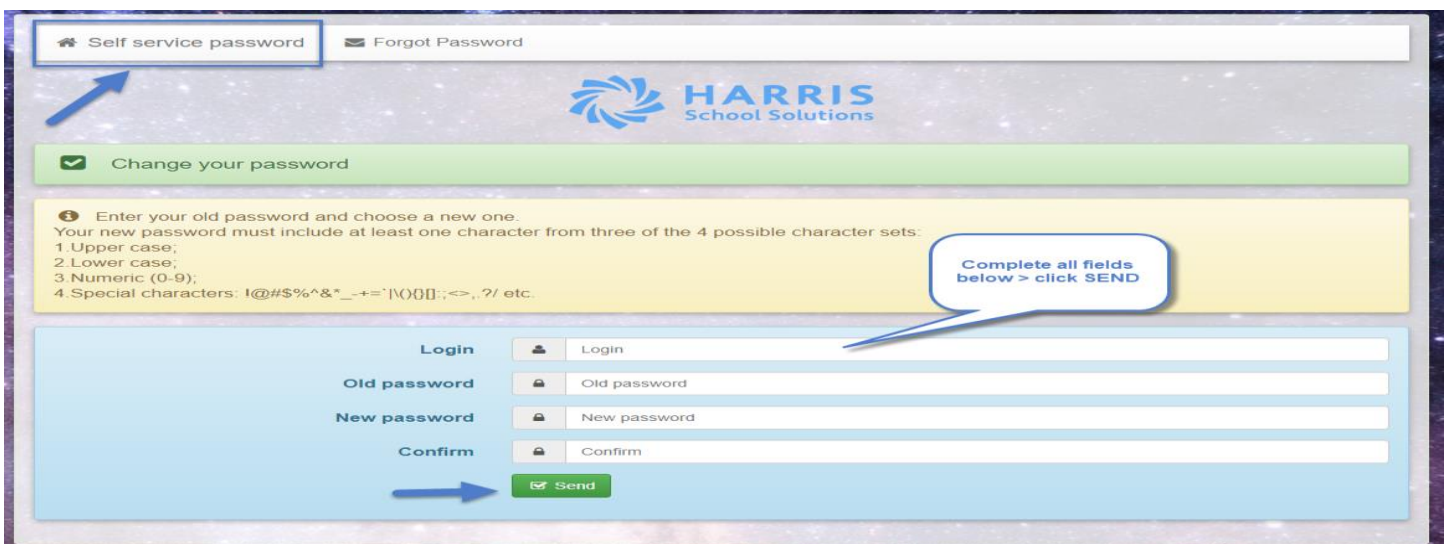
You can access this functionality directly using the following URL:

<https://aimssp.harriscomputer.io/index.php>.

Complete ALL fields and then click the **GREEN** Send button to save the NEW password.

Afterwards, you can login to the Gateway to access your AIM application by using the direct URL

<https://gateway-aim.harriscomputer.io/#/>.



The screenshot shows the 'Self service password' page. At the top, there are two tabs: 'Self service password' (selected) and 'Forgot Password'. The Harris School Solutions logo is centered. Below the logo is a green bar with a checkmark and the text 'Change your password'. A yellow box contains instructions: 'Enter your old password and choose a new one. Your new password must include at least one character from three of the 4 possible character sets: 1. Upper case; 2. Lower case; 3. Numeric (0-9); 4. Special characters: !@#\$%^&*~+=`|{}[];:<>.,?/ etc.'. Below this is a form with four input fields: 'Login', 'Old password', 'New password', and 'Confirm'. A green 'Send' button is at the bottom right. A blue arrow points to the 'Self service password' tab, and another blue arrow points to the 'Send' button. A speech bubble points to the form fields with the text 'Complete all fields below > click SEND'.