

# Introduction to: Knowledge Weight by Class

November 28, 2018



# Knowledge Category Weight by Class Management

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# Knowledge Category Weight by Class Management

## Knowledge Category Weight by Class Key Terms

- Weighted Knowledge Classes**      **Blue Font** indicates the Classes that are participating in the new **Weight Knowledge**.
- Default Knowledge Grading**      Is **unselected** when the user enters the percentage for each Category. If not **unchecked** the user is going to use the **Traditional** knowledge grading.
- Total**      Percentage **MUST** equal **100%**
- Weighted Knowledge Categories**      This field indicates the different categories the percentage, ID field, Program field, Course field, and a Class field.
- Insert Knowledge Categories**      Saves users percentage.
- Clear percentages by Class**      Clears the percentage for a class.
- Copy percentages by Course**      Copies the percentage of that class into the course.



# Knowledge Category Weight by Class Management

## ClassMate Weighted Knowledge Business Rules

### When the standard MP closes, if you are set to “by MP” grading globally (In ClassMate Master Control)

- If you have graded activities (in Vocational type classes) in more than one class in the MP, or if you are missing a category (no graded activities in the MP for that category), it will revert back to standard, non-weighted, grading.

### If you are set to “by Course” globally: (Or if MP Factor Override set to Course in the class setup in Instructional Course Offerings)

- If you have graded activities (in Vocational type classes) in more than one class within the course, or if you are missing a category (no graded activities in the MP for that category), it will revert back to standard, non-weighted, grading.

### If set to “by Class” globally: (Or if MP Factor Override set to Class in Instructional Course Offerings)

- It will simply use whatever class is going to be graded (drop day rule) and weight if it can (if one of each activity is graded) if weighted is enabled on that class.

### For ACADEMIC MP closing:

- If you have graded activities in more than one course or class in a given program, or if you are missing a category (no graded activities in the MP for that category), it will revert back to standard, non-weighted, grading.



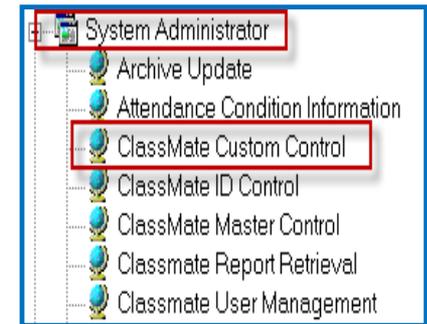
# Knowledge Category Weights by Class Management

## First Time Setup – ClassMate Custom Control

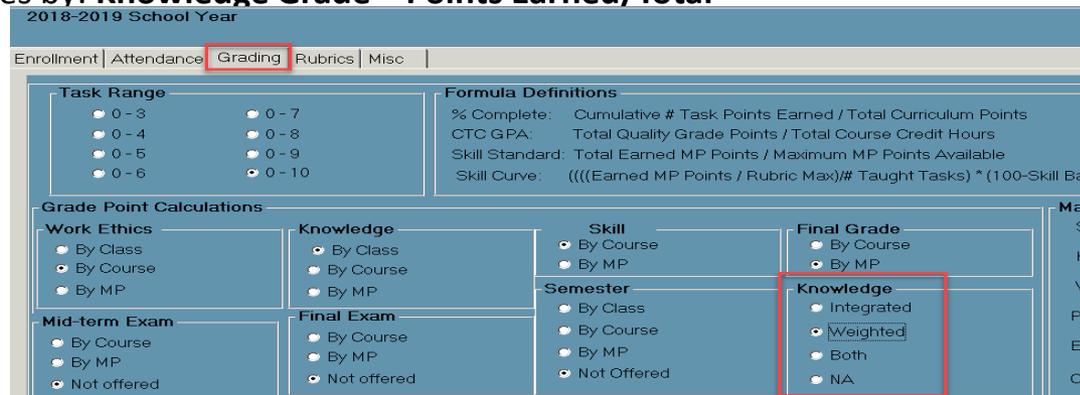
### Getting Started

Double Click **Modules** > Double click **System Administrator** > Click **ClassMate Custom Control**

1. Click the **Grading** Tab
2. Under the Knowledge area select the option that applies at your school:
  - Select Integrated if your site uses Integrated Academics but no Weighted Knowledge Categories
  - Selected Weighted if your sites uses Weighted Knowledge Categories but no Integrated Academics
  - Select Both if your sites uses BOTH Integrated Academics & Weighted Knowledge Categories
  - Select NA if your site is going to use Regular Knowledge Grading which will calculate Knowledge grades by: **Knowledge Grade = Points Earned/Total Points Available**



3. Click Save to save your changes.


 A screenshot of the '2018-2019 School Year' configuration page, specifically the 'Grading' tab. The page is divided into several sections:
 

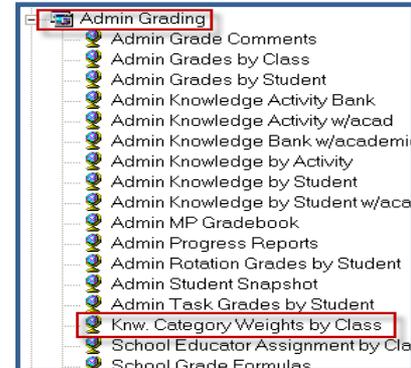
- Task Range:** Radio buttons for 0-3, 0-4, 0-5, 0-6, 0-7, 0-8, 0-9, and 0-10.
- Formula Definitions:** Text boxes for % Complete, CTC GPA, Skill Standard, and Skill Curve.
- Grade Point Calculations:** Radio buttons for Work Ethics, Knowledge, Skill, Final Grade, Mid-term Exam, and Final Exam, each with options for By Class, By Course, By MP, or Not offered.
- Knowledge (highlighted with a red box):** Radio buttons for Integrated, Weighted (selected), Both, and NA.



# Knowledge Category Weights by Class Management

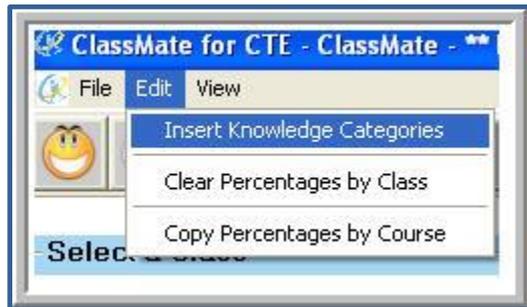
## Getting Started

Double Click **Modules** > Double click **Admin Grading** > Click **KNW Category Weights by Class**



## First Time Setup – Insert Knowledge Categories

- The first time you open the Knowledge Category Weights by Class module you need to go to Edit > Insert Knowledge Categories
- When completed you will receive a Process Completed Successfully message – Click OK



# Knowledge Category Weights by Class Management

## Assigning Percentages to Categories

1. Click the **Plus sign** located next to the course. **Note** If the **Font** on the **Course** or **Class** is **blue** that means that the course is using Weighted Knowledge Categories instead of Default Knowledge Grading.
2. User must select a class from the list.
3. Uncheck (Use Default Knowledge Grading)
4. Enter a Percentage into the PCNT column for each category the class will be using.
5. The percentage total **MUST** equal 100%

Select a Class

Blue Font = Weighted Knowledge Classes

Automotive Technology

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Use Default Knowledge Grading

% Total: 100

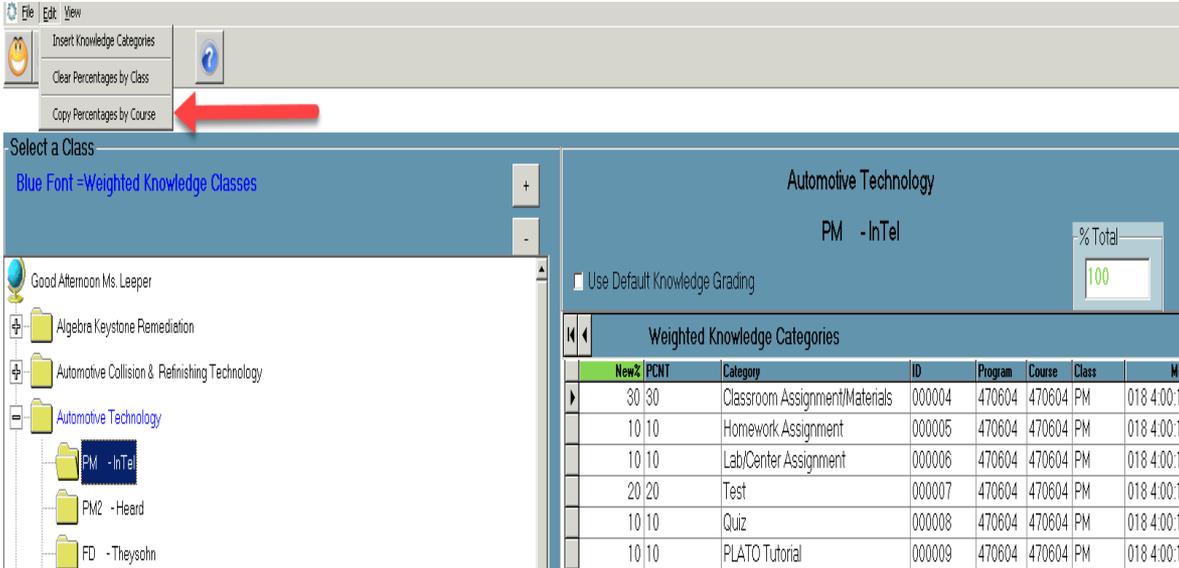
New%	PCNT	Category	ID	Program	Course	Class	ModDate	ModUser
	30	Classroom Assignment/Materials	000004	470604	470604	PM	018 3:56:48 PM	classmate
	10	Homework Assignment	000005	470604	470604	PM	018 3:56:50 PM	classmate
	10	Lab/Center Assignment	000006	470604	470604	PM	018 3:56:50 PM	classmate
	20	Test	000007	470604	470604	PM	018 3:56:51 PM	classmate
	10	Quiz	000008	470604	470604	PM	018 3:56:52 PM	classmate
	10	PLATO Tutorial	000009	470604	470604	PM	018 3:56:53 PM	classmate
	10	PLATO Drill	000010	470604	470604	PM	018 3:56:55 PM	classmate
	0	PLATO Test	000011	470604	470604	PM	018 3:56:33 PM	classmate
	0	Research/Term Paper	000012	470604	470604	PM	018 3:56:33 PM	classmate



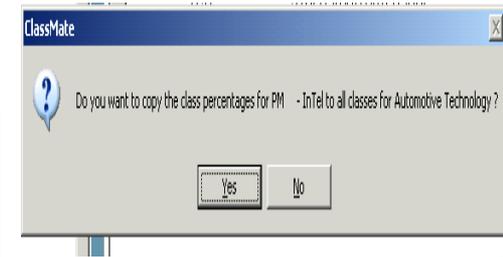
# Knowledge Category Weights by Class Management

## Copy Percentage by Course

1. Click on the **Plus sign** located next to the course.
2. Select the Class which has the percentage that going to be copied to the course.
3. Select Edit located on the toolbar.
4. Click on Copy Percentage by Course.
5. Click on Copy Percentage by Course.
  - Users will receive a message stating (**Do you want to copy the class percentage**).
  - When **YES** is selected the user will get a **confirmation message**.
  - When the process is completed, notice that the font for the **Course** and **Classes** are **BLUE**. That informs the user that the course and classes are using Weighted Knowledge Categories instead of Default Knowledge Grading.



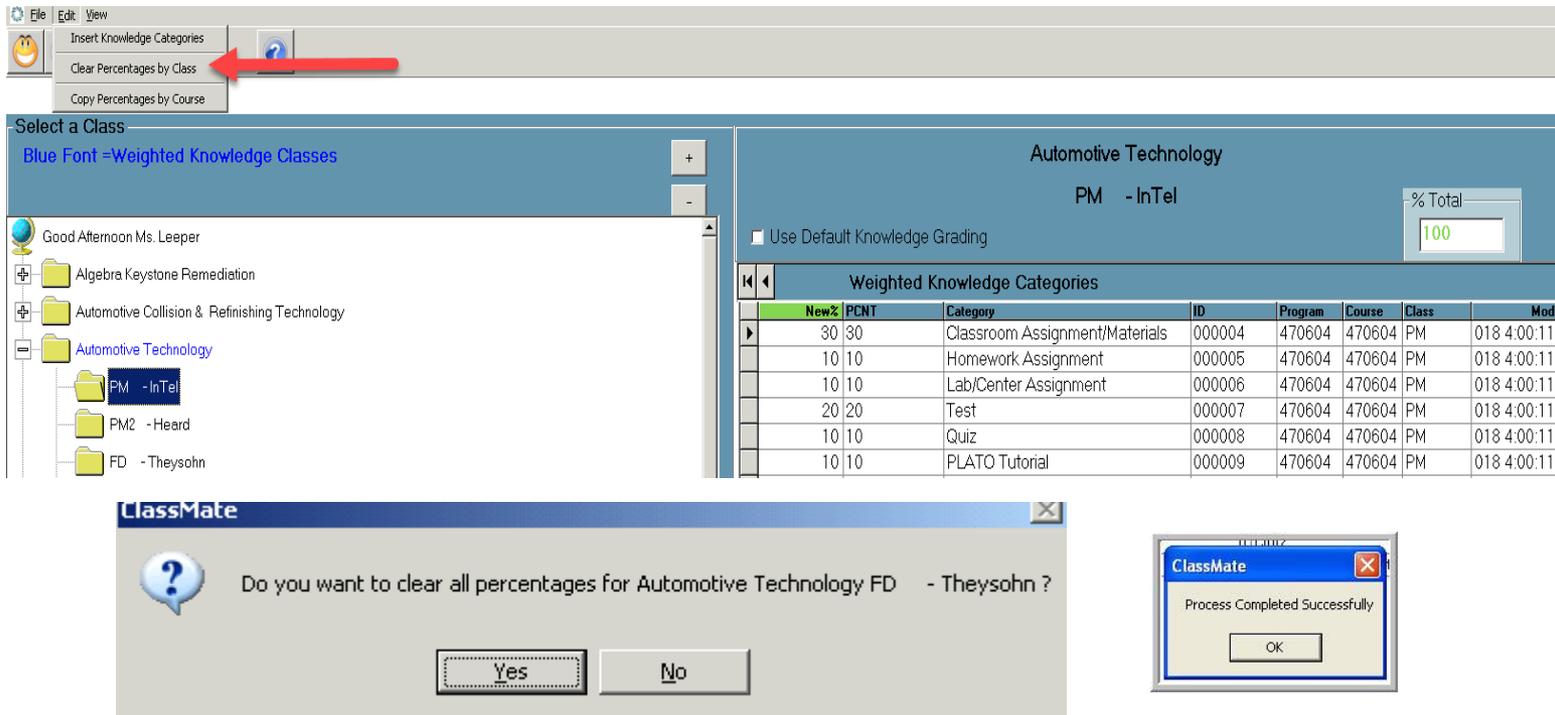
New%	PCNT	Category	ID	Program	Course	Class	ModL
30	30	Classroom Assignment/Materials	000004	470604	470604	PM	018 4:00:11
10	10	Homework Assignment	000005	470604	470604	PM	018 4:00:11
10	10	Lab/Center Assignment	000006	470604	470604	PM	018 4:00:11
20	20	Test	000007	470604	470604	PM	018 4:00:11
10	10	Quiz	000008	470604	470604	PM	018 4:00:11
10	10	PLATO Tutorial	000009	470604	470604	PM	018 4:00:11



# Knowledge Category Weights by Class Management

## Clear Percentage by Class

1. Click the **Plus sign** located next to the course.  
**Note** If the **Font** on the **Course** or **Class** is **blue** that means that the course is using Weighted Knowledge Categories instead of Default Knowledge Grading.
2. User must select a class from the field.
3. Click Edit located on the toolbar.
4. Click Clear Percentage by Class.
  - Users will receive a message stating (**Do you want to Clear all percentage**).
  - When **YES** is selected a confirmation message will appear.



Select a Class  
 Blue Font =Weighted Knowledge Classes

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Use Default Knowledge Grading

% Total: 100

Weighted Knowledge Categories								
	New%	Pcnt	Category	ID	Program	Course	Class	Modif
	30	30	Classroom Assignment/Materials	000004	470604	470604	PM	018 4:00:11
	10	10	Homework Assignment	000005	470604	470604	PM	018 4:00:11
	10	10	Lab/Center Assignment	000006	470604	470604	PM	018 4:00:11
	20	20	Test	000007	470604	470604	PM	018 4:00:11
	10	10	Quiz	000008	470604	470604	PM	018 4:00:11
	10	10	PLATO Tutorial	000009	470604	470604	PM	018 4:00:11

ClassMate

Do you want to clear all percentages for Automotive Technology FD - Theysohn ?

Yes No

ClassMate

Process Completed Successfully

OK

# ClassMate

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Questions? Contact us!

*ClassMate HelpDesk*

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