

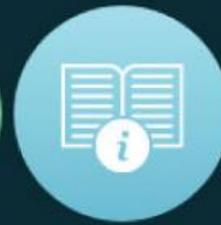
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ClassMate for Adult Education

## Release Notes



**HARRIS**  
School Solutions



v2018a

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Harris School Solutions



# New Features

## New Application Features – October 2018

The following new & enhanced functionality has been added to the ClassMate for Adult Education application.

New & Enhanced ClassMate Adult Education V 2018a Functionality		
<p><b>Important Note:</b> System administrators may need to adjust report &amp; module assignments. All new reports and modules are <b>NOT</b> assigned to users when the system is upgraded. It is the responsibility of the system administrators to assign new functionality to the appropriate users. All sites should have an identified and trained system administrator. If your site does not have a System administrator please contact us for assistance.</p>		
Enhancements & New Functionality		
Attendance		
CAEWN-203	Transfer Hours	<b>Transfer Hours:</b> Users can now add multiple entries that will be stored by date. The module sends summarized transfer hours to the student certification hours module
CAEWN-244	Admin Attendance	<b>Instructor Name:</b> Added a column that displays the instructor name
Base Data		
CAEWN-188	Student Forms Management	<b>Document Linkage Form:</b> Added a flag to indicate if the form will be used with the document linkage functionality. If yes is selected the form will display on the drop down on the document linkage tab
CAEWN-220		<b>Form Selection Drop Down:</b> Forms established in Master Codes 1700-1799 are now linked to Student Forms Management. Added functionality to the module to allow users to create new forms from within module
CAEWN-26	Employee Forms Management	<b>Employee Forms Management: New Module!</b> Added a new module that allows users to flag an employee form as being set to purge at rollover, set as an expiring forms & linked document.
Curriculum Management		



CAEWN-235	Program Management	<b>Sequence Numbers:</b> Added functionality to allow users to enter sequence numbers so the required courses will display in a specific order
CAEWN-167	Instructional Course Offerings	<b>Extra Credit Flag:</b> Added the ability for users to allow extra credit by class. Activating extra credit will allow users to exceed the maximum number of points established. Applies only to courses using unit grading and only theory activities
CAEWN-218		<b>Not Taking Attendance radio:</b> Added a radio button to identify classes that will not be taking attendance. Once flagged, the class will not display in the Admin attendance or the Instructor attendance modules
CAEWN-211		<b>Copying a Class:</b> Update the button to now include a message that reminds the user to change the period, start date, end date, fees and save
CAEWN-242	Competency Management	<b>Copy Task/Skill/POS List from CTE:</b> Upgraded the module to allow users with the secondary ClassMate application to copy the task/skill/ POS listing over to a selected adult education course
CAEWN-239	Assessment/Credential Management	<b>Deletions:</b> Limited the ability to delete an assessment, WBL or industry credential that is attached to an existing record
<b>Personnel Management</b>		
CAEWN-26	Employee Management	<b>Forms:</b> Added functionality that now allows users to enter start/end dates for expiring employee form & forms will a purge at rollover flag will be cleared at archive
<b>Grading</b>		
CAEWN-69	Task Completion by Class Task Completion by Student	<b>Grading Options:</b> Administrators can now add skills grades using one of three methods: checkbox, numeric or rubric. Method display will be pulling from System Administrator setup in customization management. This is a global setting, meaning all skills/tasks will be using the same method regardless of the program  <b>Numeric Values:</b> 0-100





		Rubric Values: Vary from 0-10
Student Processing		
CAEWN-137	Student Processing	<p><b>Enrollment Tab: Student Withdrawals Flag</b> When a student is withdrawn from a class a withdrawal date is required. When entering the date a radio button will display and users can indicate if the withdrawal is prior to 14 days of attendance to assist in tracking students FFA</p>
CAEWN-70		<p><b>Program Tab: Program Exit Date Automation</b> Added a new reserved code ** Withdrawal from Program Level</p> <p>If the code is used the system will check to see if the students are in any programs that contain this course. If so, the system will automatically end the program by updating the status to Withdrawn, the reason to the selected and the exit date to the withdrawal date entered. Users can always go back at a later date to change the reason if you want to capture a more specific reason</p>
CAEWN-221		<p><b>Enrollment Tab:</b> Adjusted the system so users cannot save an enrollment without a status attached</p>
CAEWN-224		
CAEWN-171		<p><b>Forms Tab:</b> Updates the module to ensure the dates for expiring forms save as expected each time</p>
CAEWN-176		<p><b>Forms Tab:</b> Added functionality to only display courses that have forms associated with them</p>
CAEWN-210		<p><b>Demographic Tab:</b> Expanded the first &amp; last name fields to 40 characters. Address 1,2 &amp; 3 have been expanded to 80 characters</p>
CAEWN-225		<p><b>Student Credentials:</b> Corrected an issue with selected credentials not displaying as expected</p> <p><b>Enrollment Start &amp; End Dates:</b> Added the ability for the system to “read” the</p>



		start date of a student enrollment so they will display in admin and instructor attendance only after the start date of their enrollment. Users should be adjusting the start date of a student if they enroll after the established start date of the class. Note: Registration date is simply the date the registration was received/entered. No impact on attendance
CAEWN-232	Student Assessment Management	<b>Work Based Learning Tab:</b> Corrected an issue that generated an error message when selecting the tab
<b>System Administrator</b>		
CAEWN-15	Merge Duplicate Students	<b>Merge Duplicate Students:</b> Added functionality allowing users to merge duplicate student records. Merge elements include: student demographics, contacts & registration enrollment. Any previously earned attendance, grades & credentials will also be merged. A primary student record must be established by the user
CAEWN-53	Customization Management	<b>System Default Tab:</b> New flags have been added to allow users to turn on or off fee defaults. Includes: discounts, 1098T eligible, taxable & delayed billing  <b>Grading Tab:</b> Added an option to allow users to choose the type of skill grading they would like to use. Options include: Checkbox, numeric or rubric. The selected option is applied globally
CAEWN-227	ClassMate User Management	<b>Photo ID Pathway:</b> Added the ID Card Path to ClassMate User Management>ID Card Dir Default. Users can set the ID software path, or 'HOSTED' for remote processing of photos
CAEWN-227	Photo Photo ID	<b>ClassMate Photo ID Module: New Module!</b> Added the ID Card module to System Administration. Works like the CTE one. Allows you to select one or more students and put the info into a table the ID card software can pick it up from. Then allows a copy of the completed photos to the M: drive. Photos must be named using the 9 digit local CM ID
<b>Unit Grading</b>		



CAEWN-167	Unit Grading	<p><b>Extra Credit:</b> Classes using unit grading with the extra credit flag can now enter numeric points that exceed the maximum number of points thus allowing extra credit to be earned</p> <p><b>Inquiry Students:</b> Student with an inquiry status related specifically to a course will no longer display in the following modules:</p> <ul style="list-style-type: none"> <li>Unit Grading</li> <li>Instructor Unit Grading</li> <li>Unit Grading Summary</li> <li>Instructor Unit Grading Summary</li> <li>Unit Grading Override</li> <li>Teacher Anecdotal</li> </ul> <p><b>Active &amp; Inactive Student:</b> Changed the student type flag from enrolled students and withdrawn/cancelled to active and inactive. Inactive students will include: withdrawn, cancelled and completed students.</p>
CAEWN-230		
CAEWN-195		

## Reporting

JIRA	Name	Report ID	Details
<b>Report Upgrades</b>			
CRD-242	Registrations by Course/Class	REGSCR_R	<b>Report Upgrade:</b> Adjusted the report so only enrolled student display on the report
CRD-206	Campus List	CMPLST_R	<b>Report Upgrade:</b> Added the calendar year drop down to allow users to view archived year(s) data
CRD-237	Class Fee Validation	CLSNOFEE	<b>Report Upgrade:</b> Added a date parameter
CRD-238	Missing Attendance Validation	MISAttVal	<b>Report Upgrade:</b> Added the instructor name and class time to the report. Classes' setup with 0 hours will not display on the report. ASP students will not display on the report



CRD-225/117	Company Receipt	CMPRCT_R	<b>Report Upgrade:</b> Added student name to the receipt.
CRD-240	Instructor Hours Summary	THRSSM_R	<b>Report Upgrade:</b> Added location to report parameter
CRD-23	Data Validations: Industry Certifications	Medteach_c	<b>Report Upgrade:</b> Corrected an issue with students having certifications displaying on the report. Report now looks at the class level rather than the course
<b>New Reports</b>			
CRD-153	Duplicate Students Report	DupStuClea	<b>New Report:</b> Created a validation report to identify suspected duplicate student records
CRD-124	Instructor Hours Summary by Class with Clinical	THRSSM_R	<b>New Report:</b> Created an instructor hours summary report by class which now includes clinical hours
CRD-221	Non-Classroom Hours by Student (Administrator Version)	STnon ClsHr	<b>New Report:</b> Created a new report to provide non-classroom hours by student for administrators
CRD-221	Non-Classroom Hour by Student (Instructor Version)	StNon ClsHT	<b>New Report:</b> Created a new report to provide non-classroom hours by student for instructors
CRD-221	Weekly Non-Classroom Hours by Class (Administrator Version)	WkNonClsHr	<b>New Report:</b> Created a new report to provide weekly non-classroom hours by class for administrators
CRD-221	Weekly Non-Classroom Hours by Class (Instructor Version)	WkNonClsHT	<b>New Report:</b> Created a new report to provide weekly non-classroom hours by class for instructors
CRD-218	Medical Alerts by Course/Class (Instructor Version)	Medteach_c	<b>New Report:</b> Created a new report to provide instructors a class listing of medical alerts
CRD-218	Medical Alerts by Student (Instructor Version)	Medteach_s	<b>New Report:</b> Created a new report to provide



			instructors a listing of medical alerts by student
CRD-97	<b>Forms Checklist by Student</b>	FormCkList	<b>New Report:</b> Created a new report to provide users a checklist by student to ensure all required forms have been collected
CRD-116	<b>ASP &amp; SSAP Student List</b>	SSAP_ASP	<b>New Report:</b> Created a new report to provide users a list of students flagged as ASP or SSAP
CRD-124	<b>Instructor Hours Summary by Class with Clinical</b>	THRSSM_R	<b>New Report:</b> Created an instructor hours summary report by class which now includes clinical hours

<b>California Only: CDE Reporting</b>		
<b>JIRA</b>	<b>Name</b>	<b>Details</b>
CAEWN-204	<b>CDE 101 E1 Export</b>	<b>New Module:</b> Created a new module that allows users to insert current ClassMate student information, then view details related to the selected and then create an export file that is by default exported to the M drive. File pathway: M:\ClassMate\AdultEd\CDE
CAEWN-226	<b>CDE21 Report</b>	<b>New Module/Report:</b> Created a new module that allows users to insert current ClassMate student information and add start/end dates. Users can then generate the CDE 21 report in two formats. Summarized and detail

