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# ClassMate District Portal/Online District Registration

Release Notes for 04/21/2017 Release

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**Updates** 

## **Updated functionality**

The following items have been updated/enhanced:

#### 1. Online District Registration Reports

The online district registration reports, which previously opened up a screen that listed students, is now viewed in a table/grid format. This grid which can be search filtered, sorted by columns, printed or exported, now matches the design of the ODR screens.

ClassMate CTC District Portal Site - DEM	/O Student List	Online Registration	Reporting	1			
egistration Report							
Registration Report							
Report Name		Action					
Current Enrollment List		→ View	0				
Accepted Students List		→ View					
Registered Students List		View					
Click the Reporting option in the black	k toolbar						
2 Click the View button under "Action"							
View, sort, filter, print, or export your r	eport!						
			int/Export	Filter/Search			
Current Enrollment List	Sorting						
3	Exp	ort in CSV Export in PDF Prin	nt Search:	*			
CourseTitle	ClassTitle	StdLastName	StdFirstName	stdInitial			
Automotive Collision & Refinishing Technology	PM 0000	11652 Cooper	Tyvon	<b>e</b>			
Automotive Collision & Refinishing Technology	PM 0000	11541 Jarvis	Aidan	т			
Automotive Collision & Refinishing Technology	PM 0000	11561 Packers	Zachary				
Automotive Technology	AM 0000	Heard	Baylen	М			
Automotive Technology	PM 0000	12095 Kish	Patrick	L			
d. Automotive Technology	PM 0000	12077 Kish	Timothy	D	]		



#### 2. Joomla – organization of the District Portal component

The District Portal component of Joomla was in need of some organization. Now you will find 1 or 2 separate tabs: Student List Setting and Online Registration Setting (only if using Online District Registration).



Student List Setting contains all information and customization settings related to your District Portal. Such areas include:

- Dashboard View Settings (viewing current students, failing students, excessive absences, MP grade, etc)
- Portal page Detail Settings (custom messages, turning on and off views, etc)

Online Registration Setting contains 3 or 4 sub tabs of information and customization settings related to your Online District Registration Portal.

Online Registration Setting							
General Settings	Dashboard Settings	ODR Reporting	Application Form Settings				

- General Settings (viewing settings such as the registration view, integrated academics, email required for student, turning on the New Manual Student Entry button, etc)
- Dashboard Settings (customizing dashboard box order and name)
- NEW! ODR Reporting (Manage the name of District reports and which are turned on and off). See NEW section of notes below for more detail.
- Application Form Settings (if turned on) (manage all fields on the manual entry form, mark required fields, editable fields, etc)



### **New Application Features**

1. Online District Registration Custom Reports (additional cost for each report)

A new option is available which allows our BOCES/CTC's to give their districts some customized reports from their Reporting screen. These custom reports will be displayed in grid/table view, like all other reports in the District Portal.

Cost of a report is dependent upon SOW (Scope of Work) and LOE (Level of Effort) determined by report developer based on the following: report discovery meeting with the BOCES/CTC (if needed), design, creating, testing and uploading of the report. Harris will create, test and upload the report at this time.

In Joomla, users have ability to control which reports are viewable to their District Users and the *name* of all reports (both standard and custom reports).

Site	Menus	Content	Components	Extensions	Tools	Help							
	District Portal Manager								Save	Apply	Cancel		
Co	Configuration Menu												
St	tudent List	nt List Setting Online Registration Setting Super Admin Settings											
		C	General Settings Dashboard Settings ODR Reporting Application Form Settings										
Reg	Registration Report Settings 2												
Curr	rent Enrollme	nt List:	Current Enrollment List										
Acce	epted Studen	its List:	Accepted Students List										
Regi	istered Stude	ents List: F	Registered Students List										
Unre	egistered Stu	dents List: U	Unregistered Students List										
Wait	tlisted Studen	its List: V	Waitlisted Students List										
	istered Stude gram:	ents by	lame your report h	iere!									

Under Components > District Portal > Online Registration Setting > ODR Reporting (new tab)

View the Standard Report listing and/or custom reports that may be added at your site. If you wish, you can rename the report to a more desired name.

Turn on/off the checkboxes next to reports you do not wish for your District Users to see.

Once completed making changes, click the black save disk.

Contact us today to learn about this option or to get a custom reporting quote for your favorite report the districts will use!